

COMPLETE IF YOU MET US AT AN EVENT

Event Name

Event Date / /



MACQUARIE
University
SYDNEY · AUSTRALIA

WANT A QUICK AND SAFE APPLICATION METHOD? **APPLY ONLINE AT [ADMISSIONS.MQ.EDU.AU](https://admissions.mq.edu.au)**

International student application form

Complete this form if you are applying for a full-time course at Macquarie University International College (MUIC) or Macquarie University North Ryde campus as an international student and you wish to submit your application by post or by email.

USE THIS APPLICATION FORM IF YOU ARE AN INTERNATIONAL STUDENT APPLYING FOR:

- MUIC foundation program
- MUIC diploma
- Undergraduate or postgraduate coursework degree (see exceptions, on right)

Citizens or permanent residents of Australia or New Zealand should use application methods for domestic students.

YOU WILL NEED A DIFFERENT FORM IF YOU ARE APPLYING FOR:

Master of Research, Macquarie City Campus, MBA or other programs offered by the Macquarie Graduate School of Management (MGSM), postgraduate research, study abroad, exchange, or distance programs. See mq.edu.au/study/international/how_to_apply

SOME COURSES REQUIRE A SUPPLEMENTARY APPLICATION FORM.

For further details please visit mq.edu.au/international-supplementary-form

SECTION A: YOUR DETAILS

To avoid delays in processing your application, complete ALL of your details **including your email address**. Macquarie University will contact you by email, post, telephone and/or SMS, to provide you with information relevant to your application, orientation and enrolment.

Have you previously applied to OR been a student at Macquarie University?

No Yes If yes, student no.

Title: Mr Mrs Ms Miss

Family Name (as in passport)

Given Names (as in passport)

Have you ever been known by another name?

No Yes If yes, please complete:

Other Family Name

Other Given Names

YOUR DATE OF BIRTH MUST BE WRITTEN WITH THE DAY FIRST, FOLLOWED BY THE MONTH AND YEAR.

Date of Birth / /

Country of Citizenship

Country of Birth

What language do you speak at home?

Do you already hold a passport?

No Yes If yes, passport number:

Expiry date / /

Do you already hold a current visa to enter and reside in Australia?

No Yes If yes, please state visa type:

Expiry Date / /

APPLICANT HOME COUNTRY CONTACT DETAILS (COMPULSORY)

These are your contact details in your **home country**. ALL the fields below are **compulsory** including your email and phone number. (Agent contact details must **not** be used.)

Street Address

City

State

Postcode

Country

Telephone (Country) (Area)

Mobile

Email

APPLICANT CURRENT CONTACT DETAILS

If different to home country address. Leave this section blank if your current contact address is the same as your home country address. (Agent contact details must **not** be used.)

Street Address

City

State

Postcode

Country

Telephone (Country) (Area)

Mobile

Email



SECTION B: PREVIOUS ACADEMIC QUALIFICATIONS

Include details of your previous academic qualifications, including completion dates or indication that you are yet to complete. Check [courses.mq.edu.au](https://www.mq.edu.au/courses) for course requirements or prerequisites. Certified copies and official translations of academic transcripts must be attached to this application. Visit [mq.edu.au/future_students/international/how_to_apply/certified_documents](https://www.mq.edu.au/future_students/international/how_to_apply/certified_documents) to check who can certify and translate your documents.

Please list most recent qualifications first (including courses that you are yet to complete)

Qualification (eg. high school, bachelor degree)

University / Institution

Country

Duration OR tick if you are yet to complete

Date Award Conferred / /

Qualification (eg. high school, bachelor degree)

University / Institution

Country

Duration OR tick if you are yet to complete

Date Award Conferred / /

Qualification (eg. high school, bachelor degree)

University / Institution

Country

Duration OR tick if you are yet to complete

Date Award Conferred / /

SECTION C: ENGLISH LANGUAGE PROFICIENCY

Macquarie University has compulsory minimum English proficiency requirements which can differ from course to course. To check if you meet the requirements, visit [mq.edu.au/english-requirements](https://www.mq.edu.au/english-requirements)

Is English your first language?

Yes No PLEASE ATTACH EVIDENCE OF YOUR ENGLISH LANGUAGE PROFICIENCY.

If you do not meet the English proficiency requirements, you may be eligible for a Package Offer, which includes an appropriate amount of English study at the Macquarie University English Language Centre (or another approved ELICOS provider) before you start your degree program.

For information on the Macquarie University English Language Centre, visit [elc.mq.edu.au](https://www.elc.mq.edu.au)

Would you like to package your offer with an English language program at the Macquarie University English Language Centre (ELC)?

Yes No

SECTION D: COURSE PREFERENCE

Before completing this section, you should refer to the Macquarie University course guides or check [courses.mq.edu.au](https://www.mq.edu.au/courses) for correct degree names, CRICOS codes, locations and commencement dates.

I am applying for an **undergraduate** course

I am applying for a **postgraduate** course

Commencement Year Session 1 OR Session 2

What course are you applying for (eg. 'Master of Engineering')?

Course CRICOS Code:

SECTION E: PATHWAY PREFERENCE

If you do not meet the minimum academic or English requirements for entry into the first year of a Macquarie University undergraduate degree you can package a MUIC foundation or MUIC diploma program with your degree preference. Before completing this section you should refer to [mq.edu.au/college](https://www.mq.edu.au/college) for pathway program names, foundation stream options, CRICOS codes and commencement dates.

Your pathway preference and choice of stream (Arts, Business and Commerce, or Engineering and Science):

Standard Foundation ▶ Stream

Extended Foundation ▶ Stream

Intensive Foundation ▶ Stream

Diploma ▶ Name

Pathway CRICOS Code:

Preferred Commencement Date /

Undergraduate applicants only: In the event that my application to the University or MUIC is unsuccessful, I consent to my details being forwarded to Sydney Institute of Business and Technology (SIBT) for consideration.

SECTION F: RECOGNITION OF PRIOR LEARNING

If you have studied at another academic institution, you may be eligible for credit towards your degree at Macquarie University.

To request credit for prior learning or credit transfer, you will need to provide documentary evidence of your current or prior learning. Certified copies and official translations of relevant documents must be attached to this application. For more information on credit for prior learning, please visit [mq.edu.au/international/rpl](https://www.mq.edu.au/international/rpl)

Are you seeking credit for prior learning? No Yes

Your letter of offer will contain further information on general credit for prior learning and course exemptions.



SECTION G: EMPLOYMENT HISTORY (FOR POSTGRADUATE APPLICANTS WHERE APPLICABLE)

In this section, you should provide details of any work experience that is relevant to your application. Refer to Macquarie University’s international student course guides or [courses.mq.edu.au](https://www.mq.edu.au) to check if your course has specific work experience requirements.

Employer’s Company Name

Job Title

Date Commenced / /

Duration /

Employer’s Company Name

Job Title

Date Commenced / /

Duration /

SECTION H: OVERSEAS STUDENT HEALTH COVER

You must hold Overseas Student Health Cover (OSHC) for the entire duration of your stay in Australia. Macquarie University’s nominated OSHC provider is Allianz ([oshc.allianzassistance.com.au](https://www.oshc.allianzassistance.com.au)).

Do you already have Overseas Student Health Cover (OSHC)?

Yes Provider

Membership Number:

Expiry Date / /

No What type of Overseas Student Health Cover do you require?

Single (cover for yourself only)

Dual (cover for yourself and one dependant)

Multi - Family (cover for yourself and more than one dependant)

SECTION I: STUDENTS WITH A DISABILITY/HEALTH CONDITION

If you have disability or health condition and wish to request support services at Macquarie University, please contact the Disability Support Unit at students.mq.edu.au/support/health_and_wellbeing/disability_service or via email disability@mq.edu.au

SECTION J: PRIVACY AND STUDENT DECLARATION

PRIVACY AND RIGHT TO INFORMATION

Macquarie University is subject to the Privacy and Personal Information Protection Act 1998 (NSW) and the Health Records and Information Privacy Act 2002 (NSW). Macquarie University collects the information on this application form for the primary purpose of meeting its obligations under the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training for Students 2009 (National Code). Macquarie University also collects your personal information and, in some circumstances, information regarding your health, to assist in the assessment of your application and, if you are successful, offering you a course place and recording your acceptance of that offer. The other purposes of collection include to correspond with you, attend to day-to-day administrative matters, inform you about your courses

and other aspects of admission or enrolment and comply with legislative reporting requirements. While your personal information is generally collected from you, Macquarie University also collects information about you (such as official records of study) from other educational institutions that you have attended for the purpose of verifying the supporting documentation you have provided with your application.

The information you provide in your application (and, if your application is successful, any offer letter) is recorded on the University’s student database and may be disclosed to the following types of organisations:

- government departments (such as the Department of Immigration and Border Protection, the Department of Education and Training and other agencies involved in administering the ESOS legislation);
- external organisations (such as other tertiary education institutions) where disclosure is necessary to verify your previous qualifications and other supporting documentation provided with your application;
- University-owned entities;
- contracted service providers which the University uses to provide services on its behalf (such as banks, printers/mailling houses and IT service providers);
- where required by law.

If you do not provide the required information, the University will not be able to consider you for admission or to enrol you.

You are able to gain access to any personal information and health information that the University holds about you, subject to any exceptions in relevant legislation. To request access to your personal information, email ask.information@mq.edu.au. If you have any questions about the handling of your personal information, write to: Privacy Officer, Macquarie University NSW 2109 or email privacyofficer@mq.edu.au.

STUDENT DECLARATION

By signing this application form, I acknowledge and agree to the following:

- 1) I have read and understood the privacy statement above.
- 2) The information I have submitted with my application is true, correct and complete.
- 3) All documents I submit with my application become the property of the University and will not be returned.
- 4) The University may vary or reverse any decision it makes on the basis of incorrect, incomplete or fraudulent information provided in my application.
- 5) It is an offence to submit fraudulent documentation in support of my application. If fraudulent documentation is detected:
 - my application will be rejected;
 - if an offer has been made, it will be withdrawn; and
 - if a visa has been issued to me, the Department of Immigration and Border Protection will be notified; and
 - other relevant authorities (such as the NSW Police and the Independent Commission Against Corruption) may also be notified.
- 6) I will notify the University immediately if there is any change to the information I have given in this application.
- 7) I have accessed information regarding the costs associated with living in Australia for me and any dependents accompanying me, published by the Australian Government at studyinaustralia.gov.au/en/study-costs
- 8) I have accessed information regarding the costs related to studying at Macquarie University at: mq.edu.au/future_students/international/why_choose_macquarie/studying_in_sydney_australia/cost_of_living
- 9) I have sufficient funds to finance my studies including tuition fees, ancillary costs and living expenses for me and any dependents accompanying me to Australia.

Signature

Date / /

Applicants must personally complete the declaration above.
Third parties are not permitted to agree on the applicant’s behalf.

If you are under 18 years of age your parent or guardian must also sign

Parent Guardian

Full name

Signature

Date / /



STUDENT OR AGENT COMMENTS (OPTIONAL)

CHECKLIST

COMPLETE THE FOLLOWING CHECKLIST BEFORE POSTING YOUR APPLICATION:

- Attach certified copy of passport (Section A)
- Attach certified copies or original evidence of all academic qualifications, including transcripts and graduation certificates (Section B)
- Attach certified copies or original evidence of English language proficiency (Section C)
- If necessary, attach any other additional information or supplementary application forms (see the entry requirements for the degree you are applying for)
- Agree to the declaration on the application form (Section J)

POST / EMAIL YOUR COMPLETED FORM TO:

Macquarie International Admissions
Macquarie University
North Ryde NSW 2109 AUSTRALIA
miapplications@mq.edu.au

WHEN WILL YOU KNOW? Applications are processed continually throughout the year and processing times may vary depending on the program applied for. You (or your representative) will receive an acknowledgment of your application once assessment has commenced. The email address you provide on this application (or that of your representative) will be used for all correspondence including requests for any further information we may need and the outcome of the application assessment.

FOR AGENT USE ONLY

I have informed the applicant of his/her obligations regarding the 'Privacy and Student Declaration'.

Company																
Branch (optional)																
Name																
Telephone	(Country)	(Area)														
Mobile																
Email																

Street Address																
City																
Postcode																
Country																